

TOWNSHIP OF WEEHAWKEN

HUDSON COUNTY, NJ

PLEASE TAKE NOTICE, Weehawken Township requests qualifications for the services set forth below in accordance the “fair and open process” pursuant to N.J.S.A. 19:44A-20.5, et seq.

Request for Qualification responses shall be received by the Weehawken Township Clerk, or her designee, on Tuesday June 18th 2013, at 10:00 a.m., prevailing time, at 400 Park Avenue, Weehawken, New Jersey 07086, at which time said responses will be publicly opened and read.

Responses must be enclosed in a sealed envelope. The service provider must indicate the following on the outside of the envelope: (1) the name and address of the service provider; (2) the service for which the response is submitted and (3) “**Request For Qualifications**”. Responses may be delivered by hand, overnight courier or mail. The envelope containing the response must be received by the Township Clerk by the date and time set forth above. No late responses will be accepted. The proposer is solely responsible to ensure timely and proper delivery of its response. Please submit 8 copies of proposals.

The services sought are:

- 1) Bond Counsel
- 2) Labor Attorney
- 3) Public Relations Consultant
- 4) Rent Board Attorney
- 5) Tax Appraisal Consultant
- 6) Township Auditor
- 7) Federal Grants Coordinator
- 8) Planning Office Consultant
- 9) Township Engineer
- 11) Township Architects
- 12) Environmental Consultant
- 13) Redevelopment Counsel
- 14) Special Environmental Counsel
- 15) Planning Board Consultant
- 16) Planning Board Attorney
- 17) Zoning Board Consultant
- 18) Zoning Board Attorney
- 19) Municipal Accounting Consultant (Non- Auditing)
- 20) Parking Authority Consultant

Proposals will be evaluated on the basis of the following factors:

1. Experience and reputation in the field.
2. Knowledge of Weehawken Township, and of matters concerning Weehawken Township, and of the subject matter to be addressed under the contract.
3. Availability to attend to any required Weehawken Township meetings and other matters.
4. Availability of personnel and other resources to provide such services.
5. Compensation proposal.
6. Other factors if demonstrated to be in the best interests of Weehawken Township.

Contracts will be awarded based on the most advantageous responses, price and other factors considered.